

CURLEW CREEK PTA LETTER OF INTENT

PTA Vision: *Every child's potential is a reality.*

PTA Mission: *To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.*

Name: _____

Telephone: Home/Cell: _____

Email: _____

I wish to be considered for the following positions (all are for a 1-year term). If you select multiple positions, rank them in order of preference.

___ **President:** The president shall preside at all meetings of the association, the executive committee and the board of directors at which the president may be present; perform such other duties as may be prescribed in the bylaws or assigned by the association or by the board of directors; may appoint a parliamentarian and historian, with the approval of the Board of Directors; and shall coordinate the work of the officers and committees of the association in order that the Purposes may be promoted.

___ **Vice President:** The vice-president(s) shall act as aide(s) to the president (or as set out in Standing Rules/Policies and Procedures) and shall (in their designated order) perform the duties of the president in the absence or disability of that officer to act.

___ **Treasurer:** The treasurer shall have custody of all funds of the association; shall keep a full and accurate account of receipts and expenditures; and shall make disbursements in accordance with the approved budget, as authorized by the association. Three members of the Board of Directors are required to be on file with the bank, with two signatures required on PTA checks and debit/credit authorizations. The treasurer shall present a financial statement at every meeting of the association and at other times when requested by the Board of Directors and shall make a full report at the annual meeting. The treasurer shall be responsible for the maintenance of such books of account and records as conform to the requirements of Article XIII, Section 3, of the bylaws. The treasurer's accounts shall be examined annually by an auditor or an audit committee of not less than three members who, satisfied that the treasurer's annual report is correct, shall sign a statement of that fact at the end of the report. The audit committee shall be appointed by the Board of Directors. The committee's report shall be given at the next regular meeting after the audit is completed.

___ **Secretary:** The recording secretary shall record the minutes of all meetings of the association and of the executive committee and board and shall perform such other duties as may be delegated.

___ **Corresponding Secretary:** The corresponding secretary shall prepare all written communications as directed by the association or by the Board of Directors and shall perform such other duties as may be delegated.

I wish to be considered for appointment as the following committee chair(s):

☐ Membership

☐ Spirit Wear

☐ Fundraising

☐ Events/Programs

☐ Secret Pals

☐ Community Involvement/Volunteer Coordinator

☐ All Pro Parents

☐ Yearbook

☐ Reflections

☐ Staff liaison

☐ Communications

The Purposes of the PTA

- To promote the welfare of children and youth in home, school, community, and place of worship.
- To raise the standards of home life.
- To secure adequate laws for the care and protection of children and youth.
- To bring into closer relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
- To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

Your signature acknowledges that you have reviewed and agree with PTA's vision, mission, and Purposes and you are currently a PTA member. If you are not a current member and wish to serve, you will need to join.

X_____

Please complete below questions:

PTA & Community Involvement/Current service includes:

Why would you like to be a member of the Curlew PTA board:

Please submit all letters of Intent to Tricia Wheeldon wheeldont@pcsb.org or front office by April 3rd.